



## MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY

### BOARD OF DIRECTORS REGULAR MEETING AGENDA Monday, January 25, 2016, 6:00 pm

Meeting Location:

MRWPCA Administrative Office Board Room  
5 Harris Court, Bldg D, Monterey, CA 93940  
Tel: (831) 372-3367 Fax: (831) 372-6178

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#### BOARD OF DIRECTORS

*[Note: MRWPCA Board Members are appointed from their respective Joint Powers Authority (JPA) jurisdictions.]*


Gloria De La Rosa, Chair	Salinas
Rudy Fischer, Vice Chair	Pacific Grove
Linda Grier	Boronda County Sanitation District
Ron Stefani	Castroville Community Services District
John M. Phillips	County of Monterey
Dennis Allion	Del Rey Oaks
Thomas P. Moore	Marina Coast Water District
Libby Downey	Monterey
Tom Razzeca	Moss Landing County Sanitation District
Dave Pendergrass	Sand City
Ralph Rubio	Seaside
VACANT	United States Army - Ex-Officio

Paul A. Sciuto  
Stephen Hogg

General Manager  
Assistant General Manager

You are invited to visit our Website @ [www.mrwPCA.org](http://www.mrwPCA.org) to access a description of MRWPCA and its Mission Statement.

**NOTE:** All enclosures and staff materials regarding the following agenda items are available for public review on Wednesday, January 20, 2016 through Monday, January 25, 2016, at the MRWPCA's Administrative Office in Monterey at Ryan Ranch, and at the public libraries located in Castroville, Marina, Monterey, Pacific Grove, Salinas, and Seaside.

 In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Clerk at (831) 645-4603. Notification 30 hours prior to the meeting will enable the Agency to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**

*Anyone wishing to address the Board on matters not appearing on the Agenda may do so now for not more than three (3) minutes. Comments on any other matter listed on the Agenda are welcome at the time the matter is being considered by the Board.*

## 5. **INTRODUCTION OF NEW BOARD MEMBERS AND SPECIAL ACKNOWLEDGEMENTS**

- A. New Representatives appointed to the MRWPCA Board:

Marina Coast Water District

Representative: Director Thomas P. Moore

1<sup>st</sup> Alternate: Director Jan Shriner

2<sup>nd</sup> Alternate: Director William Lee

- B. Resolution 2016-01, Resolution of Appreciation for Peter Le, former Representative for Marina Coast Water District

## 6. **CONSENT AGENDA**

*The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.*

- A. Approve Board Minutes for Regular Board Meeting of November 30, 2015
- B. Approve Board Minutes for Special Board Meeting of December 14, 2015
- C. Approve Board Minutes for Special Joint Board Meeting with MPWMD of January 14, 2016
- D. Receive Final Financial Statements and Schedule of Cash and Investments through June 30, 2015
- E. Schedule of Cash and Investments for November & December 2015
- F. Receive Comparison Percentage of FY 2015/16 Budget Expended for November and December 2015
- G. Receive Check Register - November and December 2015
- H. Receive NPDES Monitoring Report for December 2015; and Plant Flows and Effluent Quality for Connected Agencies, Plus Flow Charts for RTP, Salinas, Monterey Peninsula, Marina, Fort Ord, and Castroville for December 2015
- I. Receive Actual vs. Budgeted Fiscal Year 2015/16 Expenditures for the Capital Improvement Program, Capitalized Equipment Fund, Urban Reclamation Program, and Capacity Fees for December

- J. Receive Residential Dwelling-Unit Aggregate as of December 31, 2015
- K. Establish Nomination Committee for Election of Board Officers for 2016
- L. Approve Award of Contract to Cannon Corporation to Complete the Castroville Seawater Intrusion Project Remote Terminal Unit (RTU) Programmable Logic Controller (PLC) Installation Project
- M. Approve Award of Design Contract to Frisch Engineering for Programmable Logic Controller (PLC) Upgrades and Programming for Fountain Avenue and Salinas Pump Stations
- N. Approve Contract with R.F. MacDonald Co. to Refurbish Heat Recovery Unit No. 3

## 7. COMMITTEE REPORTS

*Committee Reports provide an opportunity for the Board to receive a report from the Committee Chair, review Committee's draft minutes, ask questions, and receive Public Comments on any of the Informational Items considered at the Committee Meeting. The Committee's recommendations for Board Action Items are presented under Action Items which follows this agenda item.*

- A. BUDGET/PERSONNEL COMMITTEE (BPC) - January 8, 2016
  - 1. Receive BPC Draft Minutes, January 8, 2016
  
- B. RECYCLED WATER COMMITTEE - January 14, 2016
  - 1. Receive RWC Draft Minutes, January 14, 2016

## 8. ACTION ITEM(S)

*Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Reports; (2) Board Questions to Staff; (3) Public Comments; and, (4) Board Discussion and Action.*

- A. Consider Extending Hours for Contract Programmable Logic Controller (PLC) Programmer and Authorize a Budget Amendment  
BPC Recommendation: That the Board Approve the Extension of the PLC Programmer Contract Employee from 160 hours to a total of 600 hours for a total cost not to exceed an additional \$40,020; and approve the budget adjustment transferring \$29,348 to fund temporary employee contract services
  
- B. Consider Approving Additional Program Management Staffing for Pure Water Monterey  
BPC Recommendation: That the Board approve the hiring of limited term employees for both the Pure Water Monterey Program Manager and Contracts Administrator positions and approve a budget amendment to fund Program Management Staffing

C. Consider Amending Contract with E2 Consulting Engineers for Design Services for Salinas Source Water Diversion Project  
RWC Recommendation: That the Board approve a revision to the E2 Consulting Engineers contract of an additional \$138,280 with the Agency covering \$86,375 and the City of Salinas' cost share covering the remaining \$51,905; and approve a budget adjustment transferring \$86,375 from the SCADA project to fund the revision to the E2 Consulting Engineers contract.

D. Consider Approving MRWPCA Resolution No. 2016-02, Authorizing the Borrowing of Funds from Bank of the West in the Aggregate Principal Amount of Not to Exceed \$12 Million  
Staff Recommendation: That the Board Approve Resolution No. 2016-02, Authorizing the Borrowing of Funds from Bank of the West in the Aggregate Principal Amount of Not to Exceed \$12 Million, and Approving Related Documents; and Approve a Budget Amendment for FY 15/16 Issuance Fees and Interest.

## 9. INFORMATIONAL ITEMS

*Informational Items are normally provided in the form of a written report or update and may not require Board action. Staff will not usually make a presentation on these items. However, the Board may wish to ask questions or discuss an Informational Item, or request action on a certain item.*

- A. Reclamation Highlights/Charts, Water Quality & Ops, Tours
- B. Pure Water Monterey Update
- C. Operational Report

## 10. STAFF REPORTS

*Staff Reports include items for which verbal reports/presentations will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.*

- A. General Manager/Assistant General Manager/Legal Counsel

## 11. BOARD MEMBER COMMENTS/REPORTS

*Board Members may ask a question for clarification, make a brief announcement or make a brief comment or report on his or her own activities within the jurisdiction of the Agency. No discussion or action is appropriate other than referral to staff for consideration or setting a matter as a future agenda item.*

## 12. RECESS TO CLOSED SESSION

*As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed or Executive Session to consider specific matters dealing with pending or potential litigation, certain personnel matters, real property negotiations, or confer with the MRWPCA's Meyers-Milias-Brown representative.*

- A. Public Employee Performance Evaluation  
*Pursuant to Government Code §54957*  
Title: General Manager

B. Conference with Labor Negotiator

*Pursuant to Government Code §54957.6*

Agency Negotiator: General Manager

Employee Organizations:

General Employees Association (GEA)

Mid-Management Employees Group (MMEG)

Management Employees Group (MEG)

Operations Employees' Bargaining Group (OEBG)

C. Conference with Real Property Negotiators

*Pursuant to Government Code §54956.8*

Property: Wastewater/Pipeline

Agency Negotiator: Paul Sciuto, General Manager

Negotiating Parties: Marina Coast Water District

Under Negotiation: All Terms and Conditions

### **13. ANNOUNCEMENTS FROM CLOSED SESSION**

*The Board will report out on any reportable action taken during Closed Session, and may take additional action in Open Session, as appropriate.*

### **14. ADJOURNMENT**

**NEXT REGULARLY SCHEDULED BOARD MEETING:**

**Monday, February 29, 2016 at 6:00 pm**

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This Agenda was posted at the  
Administrative Offices of the MRWPCA  
5 Harris Court, Building D, Monterey, CA 93940

POSTED: Wednesday, January 20, 2016

BY: *Isi Chayito Ibarra*  
Executive Assistant